

*The Personnel Commission of the Oceanside Unified School District
announces a recruitment for*

Chief Technology Officer

THE DISTRICT

The Oceanside Unified School District serves over 18,000 students, preschool through 12th grade, in its 24 schools. An excellent relationship exists among staff of more than 2,048 certificated and classified employees who are committed to providing high quality education to the students of the district. The classified service operates within a merit system according to the Education Code of the State of California.

THE COMMUNITY

Oceanside, a city of over 165,000 people, is situated approximately 85 miles south of Los Angeles and 40 miles north of San Diego. It enjoys one of the world's most pleasant climates, an outstanding harbor, beaches, and energetic housing and commercial markets. Much of the area lies along the coastal strip and is convenient to both mountain and desert recreation.

DEFINITION

The Chief Technology Officer plans, develops, implements, directs, reviews and evaluates district-wide services related to technology, telecommunications and information services, including educational technology, data systems, telephone systems and other related areas.

DUTIES AND RESPONSIBILITIES

- ❖ Be the visionary leader in advocating for potential areas of technological opportunities
- ❖ Expand and manage operational and instructional technology programs
- ❖ Promote high standards for innovative teaching and learning
- ❖ Oversee the development, infrastructure, and design of computer and emerging technologies
- ❖ Collaborate in the writing of State, Federal and foundation grants supporting operational and instructional technology
- ❖ Assist in the evaluation and negotiation of bid specifications for the recommendation and purchase of hardware and software solutions
- ❖ Coordinate and manage projects to ensure effective implementation of District technology initiatives

MINIMUM QUALIFICATIONS

Graduation with a bachelor's degree from an accredited college or university with a major in information technology, educational technology, computer science, or related field. Master's degree from an accredited college or university with major coursework in information and/or educational technology, business administration, or related field is preferred. Six years of recent, progressively responsible operational and/or educational instructional technology experience including three years' experience in a public sector or educational environment. Technical, security, business, specialized, and project management certifications are desirable.

Knowledge of planning, developing and directing construction, infrastructure and design of computer and emerging technologies; Educational/instructional technology, including current innovations in effective instructional practices and applications; ERP, voice/data systems, security systems, and desktop/mobile hardware and software. Techniques for assessing and analyzing user needs and recommending hardware and software.

Ability to plan, organize, direct, and administer an integrated technology and information services program.
Plan and direct a large complex operation that involves coordination and integration of multiple interrelated activities.
Provide leadership in the development of information management systems and educational technology.
Analyze problems, develop sound problem-solving models, and arrive at sound solutions.

Job Specifications and Minimum Qualifications are pending School Board and Personnel Commission approval.

COMPENSATION AND BENEFITS

Current salary range is under review by the Board of Education. Initial salary placement is negotiable and dependent upon evaluation of experience and training.

Fringe benefits include health, vision, dental, and life insurance. In addition the district also provides generous sick leave privileges. This position enjoys membership in the Public Employees Retirement System (PERS).

SALARY: Competitive WORK DAYS: 245 VACATION: 25 paid days HOLIDAYS: 14 paid days

HOW TO APPLY

An applicant's file will be considered complete and ready for screening after all of the following is received via EdJoin.org : a completed district EdJoin application with supplemental questionnaire; a personal letter of introduction giving reasons of interest in this position; a resume including background information, educational experience, achievements, and community and professional involvement. Incomplete applications and faxed materials will not be considered; resumes will not be accepted in lieu of applications. **ALL APPLICATION MATERIALS MUST BE RECEIVED BY FRIDAY, OCTOBER 5, 2018 - 2:00 P.M.**

SELECTION PROCESS

All applications will be held in strict confidence. Questions concerning the recruitment process should be directed to:

Gigi Lenz
Classified Human Resources Analyst
Oceanside Unified School District
(760) 966-4044

The process will include an evaluation of application materials scheduled for the **week of October 8, 2018**. A limited number of candidates demonstrating the strongest qualifications will be invited to appear before a panel tentatively scheduled for the **week of October 15, 2018**. This will appraise general and technical qualifications through an oral examination. **All notifications are done via e-mail**. Candidates who successfully pass the examination process will be placed on an eligibility list. Those candidates will be invited to participate in a final selection interview. **Final selection interviews are scheduled for October 19, 2018**. The person selected will serve a probationary period of one year. Any candidate who attempts to directly contact individuals from the Personnel Commission, the Board, or the district, with the intent of influencing any decision relating to the selection process, will be disqualified from candidacy for this position.

[CLICK NOW TO APPLY](#)

Oceanside Unified School District is an Equal Opportunity/ Affirmative Action Employer

OUSD policy prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation or association with a person or a group with one or more of these actual or perceived characteristics.

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CHIEF TECHNOLOGY OFFICER**DEFINITION**

Under the direction of the Superintendent or designee, plans, develops, implements, directs, reviews and evaluates district-wide services related to technology, telecommunications and information services, including educational technology, data systems, telephone systems, and other related areas as assigned. Either a certificated or classified person may fill this position. This classification has been designated as a senior management position by the Board of Education.

ESSENTIAL JOB FUNCTIONS

1. Direct and oversee the administration of technology and information services; assure efficient district-wide operation at all sites and in all departments.
2. Direct and oversee the development, implementation and management of district-wide telecommunication networks, including local and wide area networks, voice, video and data communications.
3. Support the district-wide application and use of classroom technology, ensuring alignment with State and district curriculum frameworks, goals and objectives.
4. Develop, allocate, appropriate and oversee departmental budget; assist staff in determining needs and priorities.
5. Coordinate staff development activities and presentation related to technology and information services.
6. Develop and administer policy guidelines, system standards and operating procedures for technology and information services.
7. Define, articulate and communicate departmental short and long-range goals and objectives consistent with objectives of the district.
8. Collect, analyze, and present complex technical data orally and in writing; identify problems and evaluate alternative solutions; prepare sound recommendations.
9. Plan, develop and direct construction, infrastructure and classroom design of computer and emerging technologies; work with State and local government agencies and authorities to expedite technologies into the district, the schools and the community; assist in inter-connectivity.
10. Collaborate in writing in the development of and writing State, federal and foundation grants applicable to technology and information services.
11. Represent the district on various technology and information services councils, committees and boards.
12. Monitor district-wide compliance with all licensing and copyright requirements.
13. Evaluate, negotiate and assist in the writing of bid specifications for the development and/or purchase of all administrative hardware/software solutions.
14. Keep abreast of technological changes in hardware and software; review and analyze district-wide system enhancement requests and take action as appropriate.

Definition and Essential Job Functions Approved by Board of Education on April 27, 1999

Qualifications Guide

Training and Experience

Graduation with a bachelor's degree from an accredited college or university with a major in information technology, educational technology, computer science, or related field. Master's degree from an accredited college or university with major coursework in information and/or educational technology, business administration, or related field is preferred. Six years of recent, progressively responsible operational and/or educational instructional technology experience including three years' experience in a public sector or educational environment. Technical, security, business, specialized, and project management certifications are desirable.

Knowledge of

Principles and practices of information services which includes planning, developing, and directing construction, infrastructure and design of computer and emerging technologies.

Educational/instructional technology, including current innovations in effective instructional practices and applications.

Current information technology, including ERP, voice/data systems, security systems, and desktop/mobile hardware and software.

Techniques for assessing and analyzing user needs and recommending hardware and software.

Federal, state, and local curriculum frameworks and technology initiatives for K-12 and secondary education.

Principles and practices of supervision and training.

Governmental and public school district procedures.

Legal mandates, policies, regulations, and guidelines pertaining to technology and information services.

Principles and practices of budget preparation and administration.

Principles and practices of personnel management.

Effective methods of cost control.

Ability to

Plan, organize, direct, and administer an integrated technology and information services program.

Plan and direct a large complex operation that involves coordination and integration of multiple interrelated activities.

Provide leadership in the development of information management systems and educational technology.

Analyze problems, develop sound problem-solving models, and arrive at sound solutions.

Read, understand, interpret, apply, and explain technical manuals, legal codes, administrative policies, reports, and directives.

Communicate effectively orally and in writing.

Train, supervise, and evaluate personnel.

Meet schedules and timelines.

Establish and maintain cooperative and effective working relationships with others.

Understand, carry out, and give oral and written instructions.

Analyze problems accurately and adopt an effective course of action.

Maintain records and prepare reports.

Assure compliance with safety practices and various requirements.

Work Environment

Office/computer room, subject to noise from equipment operation; subject to sitting for long periods of time; driving to other district locations and/or sites.

Physical abilities

Sitting for prolonged periods, including reaching/handling/fingering; talking; hearing conversations; near visual acuity/visual accommodation.

Bending, crouching, or kneeling at files.

Sitting, walking, standing, kneeling, and twisting.

Reaching in all directions.

License

Possession of a current valid California Driver's License.

Supervisor

District Superintendent