



Office of Mary C. Barlow, Kern County Superintendent of Schools

EXECUTIVE DIRECTOR – TECHNOLOGY SERVICES

Open

Filing Deadline: April 21, 2017

Contact will be made after the filing deadline.

SALARY & BENEFITS:

\$9,732 - \$10,749 per month. Maximum entry level is \$10,228 per month. Holiday, sick leave and vacation benefits provided. Prepaid medical, dental, vision, and counseling plans provided for employee and family. Prepaid life insurance policy provided for the employee. Employees of this office are not covered by Social Security, but do have mandatory retirement coverage with California Public Employees Retirement System (CalPERS).

RESPONSIBILITIES:

- Plan, organize, direct and manage a variety of technology services.
- Direct the networking services unit which supports data communications for local-area and wide-area networks, and the Internet Services Platform.
- Manage a large staff of professionals involving in facilitating strategic initiatives and planning.
- Coordinate a periodic analysis of IT related education issues and implications pertaining to public schools in Kern County.
- Act as a major resources in the preparation and analysis of advanced planning activities, advising in areas of technology and projecting current data.
- Research, evaluate, recommend, and provide leadership in implementing technology and security solutions.
- Provide technical and legal research associated with currently established and emerging technologies to develop implementation strategies associated with technologies that best benefit KCSOS.

QUALIFICATIONS:

- Possession of a Bachelor's degree in Business or Public Administration, Information Technology, Computer Science or a technology related field from an accredited college or university and/or equivalent work experience in areas outlined above.
- Five (5) years of experience managing a technology related operation, including supervision of staff.
- Knowledge of information resources development and access of complex information systems.
- Knowledge of.
- Ability to define problems, design efficient and organized plans to collect and format data, establish facts and draw logical conclusions.
- Ability to interpret and successfully apply a variety of federal and state laws, regulations, and guidelines.

ON ED JOIN.ORG:

Filing Deadline: April 21, 2017
Paper Screening: Week of April 24, 2017
Oral Interviews: May 3, 2017

REQUIREMENTS:

- **Education:** Possession of a Bachelor's degree in Business or Public Administration, Information Technology, Computer Science or a technology related field from an accredited college or university and/or equivalent work experience in areas outlined above.
- Advanced degree in related field preferred.
- **Experience:** Five (5) years of experience managing a technology related operation, including supervision of staff.
- Three (3) years of experience working in an information technology environment in a California school district or County Office of Education desired.

The following additional documents **must be uploaded via EDJOIN.org** by the filing deadline in order to be considered in the hiring process (pertains to current employees also):

- Proof of education (i.e. college transcripts, copy of college diploma)

A scanner to upload required documents is available in the Human Resources office located at 1300 17th St., Bakersfield, CA 93301.

- The documents will be scanned and emailed to the candidate. It is the candidate's responsibility to attach all documents to the EDJOIN application by the filing deadline.

IMPORTANT COMMENTS:

- **Current employees: Please email Karla Montano at kamontano@kern.org with any questions regarding the required documents.**
- **After the filing deadline, all candidates will be notified by email if they do or do not qualify to take the written exam.**
- Candidates must achieve 70% on the written examination to qualify for an oral interview. Examinations will be weighted 30% for written and 70% for oral. Candidates must obtain a composite score of 70% or better to qualify for the eligibility list.

CONDITIONS OF EMPLOYMENT:

Some positions may require proof of privately owned automobile insurance and possession of a valid Motor Vehicle operator's license which must be maintained for the duration of the assignment. Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met. Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse Neglect Reporting Act. This position is overtime exempt and has a probationary period of one year.

"The Kern County Superintendent of Schools Office prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, marital or parental status or association with a person or a group with one or more of these actual or perceived characteristics".