THE CHAPIN SCHOOL

Director of Technology

LOCATION
New York, NY

QUARTERFINAL & SEMIFINAL ROUNDS
November

PREFERRED START DATE
First or second quarter of 2025*

POST DATE
September 16, 2024

ON-SITE FINAL ROUND
Early-to-mid December

REPORTS TO
Chief Financial and Operations Officer

PRIORITY DEADLINE
October 18, 2024

DECISION ANNOUNCED
December 31, 2024

SALARY RANGE
$200,000 - $245,000

*PREFERRED START DATE

While Chapin would prefer that its next Director of Technology begin in early 2025, the School would be willing to consider a later start date to accommodate qualified candidates unable to transition mid-school year. However, Chapin would not consider any start dates beyond July 1, 2025.

CHAPIN

Ed Tech RECRUITING

SUMMARY

The Chapin School, established in 1901, is an outstanding K-12 independent day school for girls in New York City. Committed to fostering both the intellectual and personal growth of its students, Chapin prepares them to thrive and lead in a global society through a rigorous liberal arts education. This education is paired with an emphasis on curiosity, creativity, and integrity. Chapin's distinctive approach includes empowering students within a diverse and inclusive community, where collaboration and respect for differing viewpoints are key components of the learning experience.

Chapin's sense of community is deeply rooted in the relationships among students, teachers, parents, and alumnae. The School fosters these connections through various programs, advisory groups, and collaborative teaching practices that encourage respect and understanding. The tradition of bringing together alumnae and current students creates a multi-generational bond that enriches the School's culture. Parents are also very engaged, participating in Chapin's active Parents' Association and in events, and supporting the School's mission. The School's K-Class 12 students learn under one roof in a building comprising over 160,000 square feet of learning space, which supports Chapin's unique sense of continuity and community.

The Chapin School is now seeking an experienced and dynamic Director of Technology to lead and manage the School's technology strategy and operations. Reporting to the CFOO and leading a team of four IT/IS professionals, the Director of Technology oversees an operationally-focused department in charge of managing the School's IT infrastructure, data/systems environment, and help desk services. In parallel, three Technology Integrators—one for each division—work with faculty and report up to the three Division Heads (Lower, Middle, and Upper). The Director of Technology liaises regularly with those Technology Integrators and other academic leaders and teaching professionals, so Chapin seeks someone with exceptional IT/IS skills and a forward-thinking vision, exceptional project management skills, and eagerness to work in an educational environment. Chapin is hoping to make a hiring decision by the end of 2024, and then will work with the next Director to determine a mutually agreeable start date in either the first or second quarter of 2025.

MISSION

The Chapin School is dedicated to empowering a diverse, ambitious and resolute community of young women to thrive and lead in their world. Guided by our motto, Fortiter et Recte, Chapin considers bravery, compassion, service and respect for self and others to be fundamental values. We believe that equity, inclusion and collaboration are critical to personal growth. By advancing and deepening each student's agency, confidence and resilience within an affirming and joyful learning environment, Chapin strives to ensure that each student is emboldened to pursue distinction as a leader and contributing citizen.

HISTORY

The wheel on The Chapin School seal was chosen by Miss Chapin because it is the symbol of St. Catherine of Alexandria, the patron saint of philosophers, thinkers and educated women. Chapin's motto is "Fortiter et Recte," Bravely and Rightly.

Founded by Maria Bowen Chapin in 1901, The Chapin School is a prominent independent school for girls, Kindergarten through Class 12, in New York City.

Chapin offers some of the finest facilities in New York. The building includes a two-story library with a multimedia room, advanced science laboratories, art and music studios, a black box theater, computer labs, a design and innovation lab, and a greenhouse. In May 2021, the School unveiled significant enhancements with the addition of three new floors, featuring a new performing arts center, league-size gymnasium, fitness center, suspended track, offices, and a training room. The expansion and repurposing of interior spaces also allowed for a makerspace, second cafeteria, nurses' suite and rooftop play turf.

Since its inception, Chapin has remained steadfast in its commitment to delivering a rigorous academic curriculum while also nurturing social, emotional, and life skills essential for success. Guided by its motto, Fortiter et Recte, Chapin upholds values of bravery, compassion, service, and respect for self and others. These core principles, envisioned by Miss Chapin, are complemented by an emphasis on communication, information management, collaboration within diverse teams, and critical and creative thinking.

Chapin's educational plan is designed to strengthen these abilities, ensuring that graduates leave with a lifelong love of learning, resilience, perseverance, and a deep commitment to helping others. The School is dedicated to fostering diversity in its culture, curriculum, and programs, continually striving to create an inclusive and equitable community.

KEY STATISTICS

ESTABLISHED

1901

CAMPUS SIZE

167,000

square feet

STUDENTS

830

students enrolled in the 2024-2025 school year

53%

students of color defined by the National Association of Independent Schools (NAIS)

FACULTY

130

total faculty

86%

of faculty hold advanced degrees

STUDENT-TO-TEACHER RATIO

6 to 1

Students come from **Manhattan**, **Bronx**, **Brooklyn**, **Queens**, **Westchester County**, **Long Island**, and **New Jersey**

Chapin is committed to a financial aid program that provided **8.3 million dollars** in tuition aid for **20%** of the student body in 2024-2025.

www.chapin.edu

SIGNATURE PROGRAMS

Hayot Center for Innovation (HCI)

Named for the visionary Dr. Patricia T. Hayot, Chapin's Head of School from 2003-2020, the Hayot Center for Innovation (HCI) is a dynamic hub for discovery, risk-taking, and creativity. Emerging from Chapin's repurposed 5th-floor gym, the HCI is a design and innovation lab featuring adaptable workspaces, an audio-video lab, woodworking areas, and digital fabrication tools. This flexible space supports Chapin's robust STEAM programming, fostering experimentation and the development of solutions to complex issues. With a blend of advanced technology—such as 3-D printers and laser cutters—and traditional materials like construction paper and glue, the HCI nurtures creativity and collaboration among students and faculty. As technology evolves, the adaptable HCI will continue to inspire innovation, serving as a model for curricular progression.

Fly Lab

In the Upper School Fly Lab, students enrolled in the advanced "Learn to Fly: Research in Molecular Biology" course engage in cutting-edge experimental research with fruit flies (Drosophila) as part of a collaboration with Stanford University's Stan-X consortium. Students troubleshoot and refine their genetic experiments by identifying and addressing errors, such as contamination issues, to improve their methodologies. The course requires students to create and characterize a novel fruit fly strain through inverse polymerase chain reactions (iPCR) and other sophisticated techniques, aiming to uncover how specific genetic mutations affect development. Their findings contribute to the broader scientific community through the Stan-X partnership and are eventually cataloged at Indiana University's renowned Drosophila Stock Center.

Arts

Recognizing that the arts help us to appreciate and express both the individuality and shared threads of the human experience, Chapin's K-12 Arts program is centered around cultivating artistic expression and building each student's capacity for innovation and creativity. While exploring their artistic identity and the creative process, students learn about a diverse array of artists and deepen their experience in the visual and performing arts. The program empowers students to use their voice as artists to engage, reflect and shape the world they live in.

Athletics

Chapin believes that students' physical, intellectual, and emotional lives are interconnected. This tenet serves as a steadfast guide in our approach to interscholastic athletics, fitness, and health and wellness.

The School's program encourages participation for all students and offers a distinct opportunity to cultivate leadership skills, develop essential sport skills and experience the spirit of competition. Chapin strives to provide students with personal fulfillment, while deepening integrity, resilience, and respect for oneself and others. The School's athletic community celebrates and fosters a sense of belonging and a love of sport.

Chapin's commitment to excellence through a multi-faceted approach to athletics fortifies its students' ability to thrive and lead in their lives beyond 100 East End Avenue.

COMMUNITY & DIVERSITY

Community

Chapin's community is a diverse group of students, teachers, parents, alumnae and administrators, all of whom care deeply about the School. Yet, it is more than a collection of people; it's a way of thinking and being.

Chapin builds community in many ways. Through advisory groups and programs, students learn to respect others' ideas and points of view, while developing close relationships with peers and teachers. Chapin faculty regularly collaborate on course planning and often arrive at new ideas as a group. Parents come to Chapin to attend curriculum nights, see their children's presentations, meet with teachers and attend Parents' Association events. Each year, hundreds of alums return to the school for Chapin's Alumnae Reunion, where they share their stories with current students and faculty.

DEIB

Chapin is committed to diversity in its culture, curriculum and program. Believing that an equitable, inclusive community is essential to learning, Chapin actively seeks families, faculty and staff who bring a range of experiences to the school. Chapin embraces and respects differences in age, ethnicity, gender identity, learning style, physical ability, race, religion, sexual orientation and socioeconomic class. Expecting and requiring respect for others are hallmarks of our educational process.

CHAPIN'S EQUITY, INCLUSION & SUPPORT COMMITTEE

The Equity, Inclusion & Support Committee (EISC) is a committee comprised of Chapin community members from all areas of the School, co-led by the Associate Head of School and a Trustee who is also an alumna. With Chapin's Mission as its guide, the Council is responsible for examining the School's efforts in supporting equity and inclusion across a multitude of social identifiers that include, but are not limited to, age, ethnicity, gender identity, learning style, ability, race, religion, sexual orientation and socioeconomic class within the Chapin community. The purpose of the Committee is to ensure that Chapin's culture, curriculum and program support a culturally relevant community that is safe, welcoming and affirming.

COMMUNITY PROFILES

SUZANNE FOGARTY
Head of School

Suzanne is the Head of School at The Chapin School, where she has served since July 2020. With over two decades of experience in education, including her role as Head of Lincoln School in Rhode Island, she has a proven record of driving academic excellence, fostering collaboration, and creating innovative programs. At Chapin, Suzanne has continued to build on the School's tradition of excellence by enhancing and integrating athletics, wellness, arts, and academics into the broader educational mission. She has also established new partnerships, such as the collaboration with Cooper Union's School of Architecture and the Yale School of Public Health, to enrich student learning. Suzanne holds a master's degree in elementary education from Bank Street College and a B.A. in English and French from Bowdoin College and is a recognized speaker on girls' education and leadership.

TRUDE GOODMAN
Associate Head of Middle School,
MS Technology Department Head,
MS Technology Integrator

Trude grew up in Dallas, Texas, and graduated from The Hockaday School. She received her bachelor's degree in psychology from Connecticut's Trinity College. Trude earned her master's degree in education leadership from the Klingenstein Center at Teachers College, Columbia University in 2008. She serves as the Associate Head of the Middle School and Director of Middle School Academic Technology, as well as a Technology Teacher and Integrator. When not spending time with her family, Trude enjoys volunteering and has served on the boards of Common Denominator (formerly Top Honors), a free math tutoring program for middle school students; City Year's National Alumni Association, and the Stage Harbor Sailing School in Cape Cod. She is an avid sailor and skier, though she also enjoys several other sports that begin with the letter "S." Trude joined the Chapin faculty in 2008.

DR. JONATHAN OLIVERA
Director of HCI

After graduating from the College of William and Mary and earning a master's degree in science education from CUNY: City College, Jonathan began his career working in New York City independent schools. Quickly realizing his passion for curriculum writing and project-based learning, he pursued and completed his doctoral degree in instructional leadership at Hunter College. Before joining the Chapin community, Jonathan was a STEAM Coordinator at Columbia Grammar and Preparatory School (CGPS), where he wrote and implemented cross-disciplinary curriculum across grades four through eight and led the middle school science and technology departments. Most recently, he worked as a teacher on special assignment auditing CGPS's use of technology and writing a multiyear strategic plan to overhaul educational technology across all grade levels (Pre-K through 12th).

BACKGROUND & NARRATIVE

With all campus facilities consolidated on a single site, Chapin is one of only schools in New York City with all students learning under one roof. Chapin's recently enhanced building provides its 830 students with additional opportunities to learn and grow in a unique and exceptional environment. The School's divisional structure (LS: K-3, MS: 4-7, US: 8-12) allows for Class 4 and Class 8 to be true transition years.

Technology plays an integral role at Chapin, with the Director of Technology leading an IT/IS team of four dedicated to supporting technology use throughout the School's curriculum and operations. The technology team supports the School's infrastructure and manages decisions about the network and technological ecosystem, including evaluating and implementing hardware and software solutions that meet evolving needs while ensuring scalability, security, and efficiency. The Director makes strategic decisions to keep Chapin's network robust, reliable and safe, ensuring seamless access to essential resources for teaching and learning.

The next Director of Technology will join a well-established, resourced and regarded technology environment. Led by the late Director of Technology, who passed away unexpectedly, Chapin's four current tech professionals have built exceptional partnerships throughout the School with faculty, staff, and administrators. This team includes a System Administrator, a Technology Support Specialist, an IT Support Specialist, and an SIS Coordinator who has worked at the School for decades and recently joined the technology department. The incoming Director will have the unique opportunity to build upon this great foundation and continue the legacy of the previous Director of Technology. The previous Director, a visible, thoughtful and hands-on leader, was deeply involved in numerous areas of the School. As members of the community came together in healing, everyone agreed that what she would want most was for the School to find someone equally as dedicated, technically skilled and mission-aligned as she, to ensure Chapin remains in good stead.

Chapin is nearing the end of its year-long self-study, a part of it's 10-year NYSAIS Accreditation Process. The important effort has engaged the full community—faculty, staff, trustees, alumnae and students—to reflect on and enhance the institution's practices and standards. The culmination of this process will pave the way for developing the School's next strategic plan, setting specific goals and vision for the next 5-10 years. The Director will be instrumental in ensuring that Chapin's technology supports the broader goals as they take shape.

Managing the School's infrastructure and network is a critical component of the Director of Technology's role. This includes overseeing the implementation and maintenance of enterprise networking solutions that support both academic and administrative needs. For nearly 18 years, the School has leveraged the partnership of Promenet, a New York City-based managed services provider. This outstanding and long-standing partnership allows the department to prioritize its relationships with faculty and staff, which is an essential element of working at Chapin. The Director is expected to make informed decisions about upgrades, new technology integrations, and resource allocation to ensure the network remains resilient and capable of supporting the School's mission. This requires a deep understanding of technological advancements and a commitment to continuous improvement.

Cybersecurity is also a top priority at Chapin. The Director of Technology will be crucial in maintaining robust security protocols to safeguard student records, staff information, and academic resources. This role involves overseeing security measures and providing comprehensive training and support to all stakeholders—faculty, staff, and students. By fostering a culture of cybersecurity awareness, the Director will protect the integrity of the School's digital environment and enhance overall safety.

As a key member of the School's Administrative Team, the Director of Technology will collaborate with faculty, staff, and other administrators to advance Chapin's mission. The role requires a collaborative approach, with the Director empowered to align technology initiatives with Chapin's strategic goals in partnership with stakeholders across the School. This position offers a unique opportunity to influence how technology enhances the learning experience at Chapin, ensuring it complements the School's rigorous academic programs and enriches students' education.

Given the integration of technology with the School's curriculum and strategic direction, building relationships with students, teachers, staff and parents is essential. The Director will need to earn trust, listen carefully to concerns, and address any discomfort with new technology. Involving the community in decision-making and offering clear communication will help create a collaborative environment. Patience and flexibility are necessary qualities when helping to guide the School community through technological changes, ensuring that everyone feels supported and valued.

The Director will also work closely with Technology Integrators and the Director of the Hayot Center for Innovation (HCI), supporting their initiatives and partnering on new ways technology can be integrated into classrooms and the HCI. Weekly meetings occur with members of the technology department, Web Team (members of the Tech, Communications, Library and Head of School's office), the Technology Integrators, and the Director of the HCI—along with other administrators occasionally as necessary. This collaboration is crucial as the School evolves and executes its technology strategy, and provides opportunities for students and teachers to be innovative and creative.

The ideal candidate will be a forward-thinking leader with a deep understanding of technology infrastructure and its role in supporting a dynamic learning environment. The Director should be capable of maintaining the stability and efficiency of existing systems while contributing to innovative ideas in new areas. The Director will ensure that technology effectively enhances teaching, learning, and administrative functions. The Director will feel welcome from this warm educational community ready and excited to work collaboratively on technology projects big and small in service of a diverse, ambitious, and resolute community of young women.

PATRICIA FOSTER
Chief Financial and
Operations Officer

XIOMARA HALL
Associate
Head of School

Patricia (Patty) Foster is the Chief Financial and Operations Officer at Chapin, having recently completed her first year in this role. With over 20 years of experience in educational institutions, Patty brings a wealth of expertise to Chapin. Xiomara Hall is beginning her third year as the Associate Head of School and her ninth year at Chapin, where she originally joined as the Director of Middle School Admissions.

We invite you to watch our interview with Patricia and Xiomara, who discuss the vital role of the Director of Technology position at The Chapin School.

ANTHONY LARSON
Mathematics and
Computer Science Teacher,
US Technology Integrator

TRUDE GOODMAN
Associate Head of Middle School,
MS Technology Department Head,
MS Technology Integrator

Trude Goodman has been a dedicated member of the Chapin community for 17 years, with the past 7-8 years focused on the Middle School. She is currently in her third year as the Associate Head of Middle School. Anthony Larson has been teaching mathematics and computer science in the Upper School at Chapin for the past four years.

We invite you to watch our interview with Anthony and Trude, who discuss their roles as Technology Integrators at Chapin, and their excitement to work with the next Director of Technology.

AN OUTSTANDING & LONG-STANDING MSP PARTNERSHIP

Chapin has enjoyed an enduring partnership with Promenet, a local managed service provider (MSP), for the past 18 years. This collaboration was particularly valuable during significant construction and expansion projects, where the need to upgrade wiring and systems was crucial to supporting the School's growth. Promenet has consistently provided critical support and engineering services, ensuring that Chapin's technology infrastructure is not only robust and reliable but also scalable to meet the evolving needs of the School community. Their expertise has been integral in managing the complexities of large-scale projects, helping to seamlessly integrate new technologies into the existing framework without disrupting daily operations.

The incoming Director of Technology will inherit this well-established partnership, benefiting from Promenet's 24/7 monitoring and deep understanding of the School's infrastructure. Regular monthly walkthroughs conducted in collaboration with Promenet ensure that the School's enterprise systems are consistently monitored and maintained at peak performance. This includes working together on timely system patches, troubleshooting potential issues, and brainstorming innovative solutions to keep the School at the forefront of technological advancement.

As a thought partner, Promenet will continue to play a crucial role in the strategic planning and decision-making processes, allowing the Director of Technology to focus on both immediate needs and long-term goals. At the end of the day, senior leadership is committed to investing sufficient resources—engineering, support, systems, and hardware—to ensure that Chapin's technology environment remains cutting-edge and fully aligned with its educational mission.

TECHNOLOGY AT A GLANCE

HARDWARE

Cisco-Meraki APs

Cisco Switches

Darktrace/CrowdStrike for Intrusion Detection

Palo Alto Firewall

Barracuda Backup

SYSTEMS

Blackbaud Raiser's and Financial Edge

Ravenna for Admissions

Magnus Health Records

Jamf MDM

Canvas for LMS

SCHOOL PROVIDED DEVICES

Employees: MacBooks, with PCs in the business office

K - 3rd grade: iPads

4th - 12th grade: MacBooks

TECHNOLOGY REPORTING STRUCTURE

The Director of Technology will report directly to the CFOO and oversee a team of four full-time staff members, in addition to overseeing the partnership with a managed service provider. This role involves liaising closely with the Technology Integrators for the Lower, Middle, and Upper schools, as well as with the Director of the HCI. By working collaboratively with these key stakeholders, the Director will ensure that technology initiatives are effectively implemented across all grade levels and that the School's technology infrastructure supports its educational goals. The Director is ultimately responsible for managing the day-to-day operations of the technology team; providing resources and setting policies that allow others to integrate technology into the curriculum; and, leveraging the expertise of the managed service provider to maintain a robust, secure, stable, and efficient technological environment.
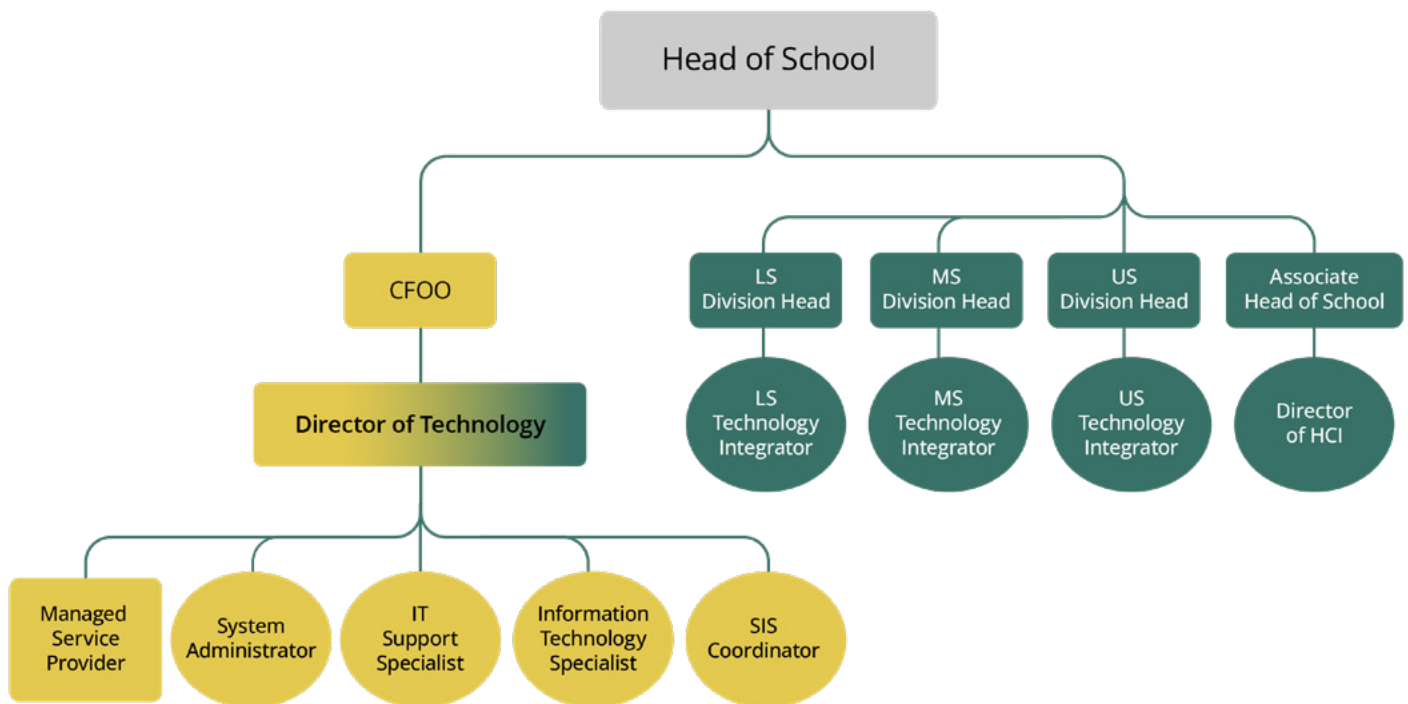
Technology Steering Committee

DEPARTMENTS REPRESENTED

Educational Technology
(Technology Integrators x3)

Innovation Center (Director)

Library (Director)

Technology (Director)

ABOUT

This collaborative group meets once every six days to discuss short-term technology needs and long-term technology vision. Because technology, innovation, and library professionals work in different departments, it's important for constituents to come together in a collaborative fashion. Past topics have varied from managing systems transition projects to experimenting with AI to setting important all-school policy. Occasionally, other senior administrators, both academic and operational, join group discussions.

AREAS OF FOCUS

SIS Transition

Over the past two years, Chapin has successfully transitioned to Veracross as its new student information system (SIS), a process carefully managed by the previous Director of Technology in collaboration with an external consulting firm dedicated to data systems projects (Independent Focus). This transition marked a significant step forward in modernizing Chapin's data management and administrative processes, ensuring a more streamlined and efficient system for students, faculty, staff, and parents. The incoming Director will play a crucial role in continuing this momentum, by continuing the goal of a seamless integration of Veracross into all facets of the School's operations. This includes not only maintaining the system's day-to-day functionality but also ensuring that it is fully optimized to meet the School's unique needs. Given that the partnership with Independent Focus concludes at the end of 2024, the new Director will be tasked with identifying and implementing additional features or modules that could further enhance the capabilities of Veracross, and ensuring that internal department members—including and especially the SIS Coordinator—are able to maintain and support the system.

Building Relationships

For a Director of Technology in a school, establishing partnerships within the educational community is crucial to advancing the School's mission. Building relationships with faculty, administrators, staff, students, and parents ensures that technology initiatives align with the School's educational goals and enhance the overall learning environment. Collaboration with teachers allows the Director to understand classroom needs and integrate technology that supports innovative teaching practices. Engaging with students and parents fosters a shared commitment to responsible technology use and digital citizenship, ensuring that everyone is on board with the School's technology vision. The previous Director of Technology at Chapin had experience as a classroom teacher and a passion for educating others on the benefits and cautions of technology. While the next Director does not have to have a teaching background, that person should have great empathy and admiration for teachers, and a desire to work closely with them on projects big and small. This collaborative approach also helps to address challenges proactively, ensuring that the School's technology strategy is responsive to the evolving needs of the entire community.

DUTIES

Technology Management

- Oversee the robustness, security, and future scalability of the School's IT infrastructure, including: network, server, hardware, systems, and software.
- Ensure that IT/IS policies and deployments support the integration goals of the educational technology team and the operational needs of non-academic departments.
- Manage the School's long-standing partnership with a third-party MSP, which has provided network engineering and monitoring services for nearly 18 years.
- Ensure that IT support meets the daily needs and requests of end users, who are spread across over a dozen floors in two conjoined buildings.

Strategic Planning

- Architect and execute a forward-looking technology strategy that seamlessly aligns with the School's educational mission and long-term objectives.
- Develop and oversee the technology budget, ensuring the optimal allocation of resources for maximum impact.
- Evaluate, procure, and manage technology hardware, software, and services in alignment with the School's evolving and future needs.
- Lead the strategic deployment of enterprise software and platforms, and ensure that the School maintains comprehensive cybersecurity, privacy, and data protection policies.

Schoolwide Partnerships

- Forge partnerships with teachers and academic leaders, who seek to strategically but thoughtfully deploy technology into the curriculum in ways that enhance learning outcomes and student experience.
- Engage key stakeholders through transparent communication of technology plans, progress, and strategic initiatives, fostering a shared vision.
- Serve as an important liaison to parents, the board, and other external partners who seek guidance and vision around finding appropriate balance when, and innovative opportunities for, leveraging technology at an all-girls school.
- Cultivate and sustain strategic relationships with vendors, consultants, external partners, and other technology professionals working in schools—both regionally and nationally.

General Leadership

- Supervise, mentor and develop the technology team—which includes four other dedicated professionals—fostering a culture of service, continuous improvement, and professional excellence.
- Promote strategic collaboration and communication within the technology team and among technology professionals from other departments to ensure cohesive and aligned efforts.
- Serve as an engaged member of the technology steering committee, which includes the three Technology Integrators, the Library Director, and the Director of the Hayot Center of Innovation.
- Serve as a member of the Admin Team, a group of approximately 20 departmental leaders that meets monthly with the Head of School.
- Report directly to the CFOO and perform other duties as assigned.

QUALIFICATIONS & QUALITIES

Professional Qualifications & Experience

- A bachelor's degree from an accredited college or university, with advanced coursework in information systems or a related field desirable
- A minimum of 5 years of experience in technology leadership
- Prior experience managing aspects of IT operations, including: networking, backup, disaster and recovery planning, risk management, or hardware deployment
- A proven track record of successfully leading large-scale initiatives and projects
- Experience designing and delivering technology workshops and trainings
- Experience supporting or leading cybersecurity, network design, and data protection practices

Leadership & Personal Qualities

- The ability to prioritize and manage multiple technology projects simultaneously
- A deep understanding of current and emerging educational technology trends and best practices
- Excellent communication and interpersonal skills, with the ability to work effectively with diverse stakeholders
- An inquisitive and attentive listener with exceptional problem-solving skills
- A commitment to the mission and core beliefs of The Chapin School
- A commitment to fostering an inclusive and supportive technology environment for all members of the School community

HOW TO APPLY

Ed Tech Recruiting is acting on behalf of The Chapin School to identify exceptional technology leaders to fill this extraordinary opportunity. Please direct any inquiries to:

jobs@EdTechRecruiting.com

Applications submitted by October 18, 2024 will receive priority review.

All applications must be submitted online:

www.EdTechRecruiting.com/jobs/Chapin/technology

An application requires submitting four PDFs:

1. Cover letter introducing yourself to the The Chapin School search committee
2. CV or resume
3. A list of four references (include each person's name, current organization, title, phone number, email, and past connection to you — though we will not contact any references without obtaining your permission first)
4. A response to the following prompt:

   The School has enjoyed an 18-year partnership with its third-party Managed Services Provider (MSP). How would you as the Director of Technology at Chapin leverage this MSP partnership, and what early questions would you have for representatives of the MSP?

12M RECRUITING

RETAINED SEARCHES FOR MISSION-DRIVEN ORGANIZATIONS

Ed Tech RECRUITING